

COURSE OUTLINE

Day 1



Overview

- ISO 9001:2015 Overview
- Not applicable or opt-out clauses
- Auditing context, Issues, risks within the organization
- Auditing Leadership (including objectives) and Support
- Auditing Operation

Day 2



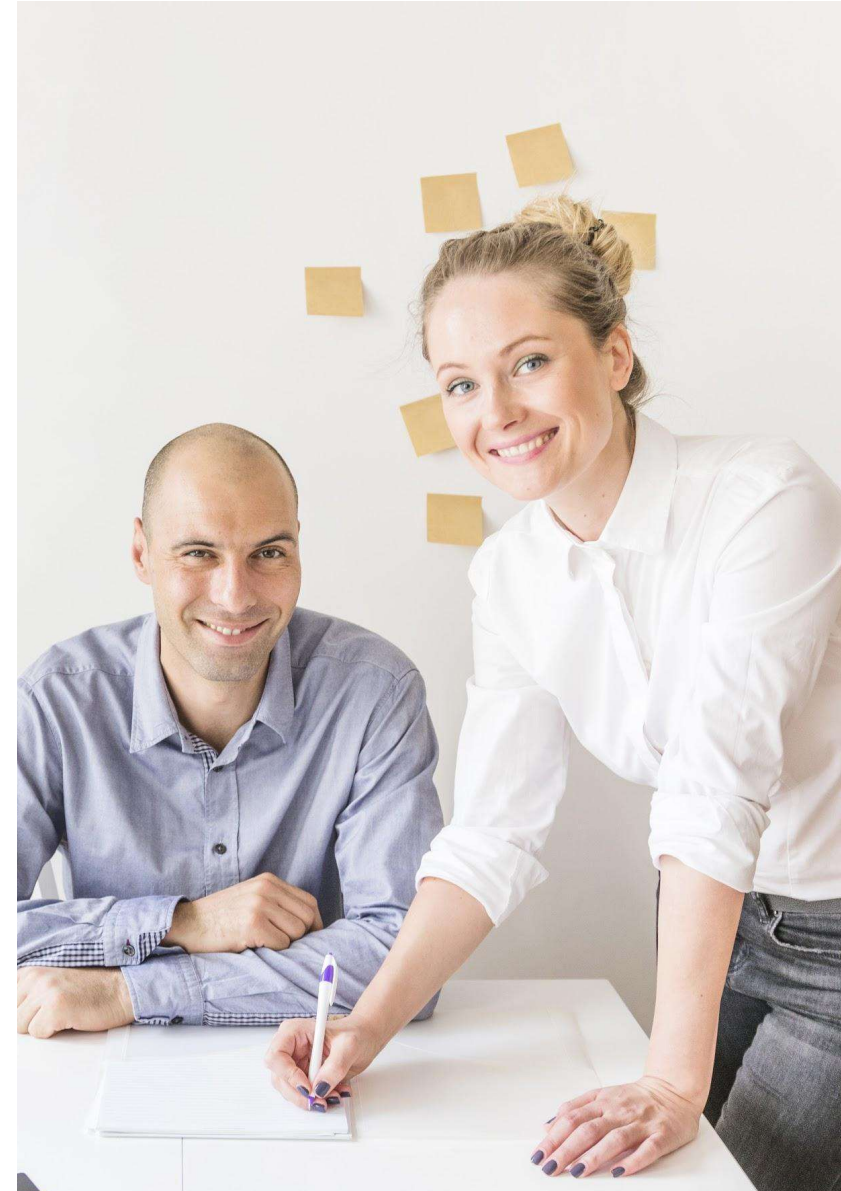
- Audit management
- Auditing Performance Evaluation and Continual Improvement
- Roles & Responsibilities of audit parties
- Approach to audit, communication, and Audit behaviour
- Planning for Stage 1 audit

Day 3

- Audit execution
- Conducting Stage 1 audit
- Planning for Stage 2 audit
- Communication
- NCR reporting and Corrective action
- Audit report
- Conducting opening meeting

Day 4

- Auditing top management
- Audit role play – Stage 2
- NCR reporting
- Corrective action
- Audit report
- Conducting closing meeting
- Corrective action review
- Audit follow up action





CERTIFICATE

Those participants who successfully complete the continuous assessment during the course will be issued certificate of completion from Meritphase.



COURSE MATERIAL

Registered participants are sent pre-course material in advance for preparation. Course kit comprising detailed course material and International Standard on QMS is given to each participant.



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“Process: set of interrelated or interacting activities that use inputs to deliver an intended result.”

—ISO 9000:2015 Fundamentals and Vocabulary